



COURSE DESCRIPTION CARD - SYLLABUS

Course name

Organizational behavior

Course

Field of study

Faculty of Engineering Management

Area of study (specialization)

Level of study

First-cycle studies

Form of study

part-time

Year/Semester

1/1

Profile of study

general academic

Course offered in

polish

Requirements

compulsory

Number of hours

Lecture

20

Laboratory classes

Tutorials

Projects/seminars

Other (e.g. online)

Number of credit points

3

Lecturers

Responsible for the course/lecturer:

dr Oksana Erdeli-Klyap

email: oksana.erdeli-klyap@put.poznan.pl

2 J. Rychlewskiego Str.

60-965 Poznań

Responsible for the course/lecturer:

Prerequisites

Knows the basic concepts related to the functioning of the individual in society. Knows the basic concepts of the process in communication. Able to analyze own and other person's behavior. Capable of team work.

Course objective

Understand main functions of organized team work systems, methods of analyzing and assessing their functioning

Course-related learning outcomes

Knowledge

Student has wide and deep knowledge in terms of science necessary to understand and describe the issues of managing organizations; has structured and theoretically founded knowledge of behavior and



organizational norms, understands the importance of organizational and social bond in creating an organization; has knowledge of ethical norms, their sources, nature, changes and ways of influencing organizations

Skills

Student uses acquired knowledge to resolve dilemmas occurring in professional work; has the ability to understand and analyze social phenomena; can correctly interpret social phenomena (cultural, political, legal, economic) in terms of management

Social competences

Student is able to make essential contributions in realizing of social projects, including legal, economics and organizational aspects; is aware of the importance of professional behavior, following with principles of professional ethics and respects diversity of views and cultures, as well as care for the traditions of the managerial profession

Methods for verifying learning outcomes and assessment criteria

Learning outcomes presented above are verified as follows:

Knowledge earned during lectures is verified by two 45-minutes online colloquia. Passing threshold: 50% of points. All colloquia questions will be based on issues which will be sent to students via university internal mailbox.

Programme content

1. Introduction to organizational behavior sciences: origin, subject and science research methodology of organizational behaviors. Gist, external and internal determinants of organizational behavior.
2. Units and groups in the organization: division of work and roles in the organization. Cooperation and its conditions. Forms of cooperation. Dynamics and forms of individual behavior. Impact of individuals' behavior on the effectiveness and efficiency of the organization .
3. Human and employee: Analysis of technical and social roles. Manager and subordinate; associates. The identity of a person and member of a group or organization. The process of learning forms of action and behavior
4. Motivation and its basics: Personality, attitude and learning process. Motivation. Theories of motivation Maslow, Herzberg ... Motivating: McGregor ... Analysis of motives of action. Ability to cooperate, the need for support, independence, self-confidence. Learning to cooperate and during cooperation.
5. Individual decision making: How decisions are made. Rationality, irrationality of the individual's actions. Cognitive discourse.
6. Communicatoin. Model of communication: sender - message - recipient, channel, code, interference. Messages: statement of fact, opinion, feeling. Verbal and non-verbal messages.

Teaching methods



lecture, multimedia presentation, discussion

Bibliography

Basic

1. U. Gros, Zachowania organizacyjne w teorii i praktyce zarządzania, Warszawa, PWN, 2019
2. B. R. Kuc, J. Moczydlowska, Zachowania organizacyjne, Warszawa, Difin, 2009
3. M. Laszczak, Patologia w organizacji, mechanizmy powstawania, zwalczanie, zapobieganie, Kraków; WPSB, 1999

Additional

1. Cz. Sikorski, Zachowania ludzi w organizacji, Warszawa; PWN, 1999
2. E. Aronson, Człowiek istota społeczna, Warszawa, PWN 1978
3. B. Grouard, F. Meston, Kierowanie zmianami w przedsiębiorstwie, Warszawa 1997

Breakdown of average student's workload

	Hours	ECTS
Total workload	70	3,0
Classes requiring direct contact with the teacher	20	1,0
Student's own work (literature studies, preparation for test) ¹	50	2,0

¹ delete or add other activities as appropriate